

Provider Appeal Form

Member Last Name <i>(as printed on membership card)</i>		Member First Name <i>(as printed on membership card)</i>	
GHC-SCW Member ID # <i>(six digits)</i>	Group Number	Provider Name <i>(person filing the appeal)</i>	
Provider Address			
Phone Number		Fax Number	
I am the provider of the services being appealed:		Yes	No
This request is in regard to a member denial for coverage of the following service(s):			
The service(s) being appealed have already occurred?		Yes	No
This request is in regard to coverage of the following claims:			
Why do you think GHC-SCW should authorize these services? Check all that apply.			
<input type="checkbox"/> Additional information is being provided that was not previously available for review.			
<input type="checkbox"/> There are no GHC-SCW providers who can provide this service.			
<input type="checkbox"/> I was led to believe this service was covered in full or at a different cost share.			
<input type="checkbox"/> Member failed to provide documentation showing they had coverage with GHC-SCW at the time services were provided preventing our office from getting required prior authorization.			
<input type="checkbox"/> We were not aware that these services required prior authorization and believe they are medically necessary and should be covered retrospectively.			
<input type="checkbox"/> Other _____			

Please include all medical records supporting this appeal.

Please document in detail why you believe the denial should be overturned *(if you need additional space please feel free to attach document).*

Please mail this completed form and all appropriate documentation to:

GHC-SCW Provider Appeals
PO Box 44971
Madison WI 53744-4971

You may also fax this information to:

Fax: (608) 828-4856 Attention: GHC-SCW Provider Appeals